

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF GREATER ST. ALBERT ROMAN  
CATHOLIC SEPARATE SCHOOL DISTRICT NO. 734  
HELD ON MONDAY, December 16, 2013, 6:30 P.M.  
District Office Boardroom, 6 St. Vital Avenue  
St. Albert, AB**

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**MEMBERS PRESENT** Trustees Crockett, Kaup, McEvoy, Proulx, Radford, and Shaw

**MEMBERS ABSENT** Trustee Caron

**ADMINISTRATION PRESENT**

D. Keohane, superintendent, S. McGuinness, assistant superintendent, D. Quick, assistant superintendent, D. Schlag, secretary-treasurer

**CALL TO ORDER** Trustee Crockett called the meeting to order at 6:32 p.m. and offered opening comments on leaving a legacy.

**OPENING PRAYER** Trustee McEvoy offered the opening prayer.

**IN CAMERA**

94/14 **Trustee Radford:** THAT the Board of Trustees move In Camera at 6:42 p.m.

**CARRIED (6/6)**

**OUT OF CAMERA**

95 /14 **Trustee Radford:** THAT the Board of Trustees move Out of Camera at 7:32 p.m.

**CARRIED (6/6)**

**Brief Recess to 7:40 p.m.**

**APPROVAL OF AGENDA**

96/14 **Trustee Kaup:** THAT the Board of Trustees approves the agenda as amended with the addition of 12.2 Notice of Motion for Policy 8 & 9 Review in January and the deferrals of 11.3 until the January 27, 2014 meeting as well as the Class Size Supplementary Report included in the Superintendent's Report.

**CARRIED (6/6)**

**APPROVAL OF MINUTES**

97/14 **Trustee Proulx:** THAT the Board of Trustees approve the minutes of the regular meeting of the Board held on November 25, 2013 as circulated.

**CARRIED (6/6)**

**PRESENTATION DELEGATION**

Chair Crockett and Vice-Chair Radford shared accolades and commendations for former Trustee Jacquie Hansen for her dedication and contributions to Greater St. Albert Catholic Schools, Parents, Staff, and Students. A gift to commemorate this occasion was presented to Mrs. Hansen.

**GOOD NEWS**

Trustee Crockett shared the Good News report.

**QUESTIONS FROM THE PUBLIC**

There were no questions from the public.

**CONSENT ITEMS**

98/14

**Trustee McEvoy:** **THAT** the Board of Trustees approve the review of Board Policy 5 – Role of the Board Chair and Board Policy 6 – Role of the Vice-Chair with no further changes at this time.

**CARRIED (6/6)**

**ACTION ITEMS**

**Board Directed Instruction Fees**

Secretary-Treasurer Schlag presented a proposal to maintain the instruction fees for the 2014-2015 school year at the current level with the exception of Out-of-Province Tuition Fees which will increase slightly, as follows:

	<u>2013-2014</u>	<u>2014-2015</u>	
Elementary Learning Resource Fee:	\$60.00	\$60.00	<b>No Change</b>
Junior High Learning Resource Fee:	\$70.00	\$70.00	<b>No Change</b>
Senior High Learning Resource Fee:	\$100.00	\$100.00	<b>No Change</b>
ECS Fee:	\$130.00	\$130.00	<b>No Change</b>
Out-of-Province Tuition Fees (gr.1-9)	\$7,000/yr.	\$7,500/yr.	<b>\$500 Increase</b>
Out-of-Province Tuition Fees (gr.10-12)	\$10,000/yr.	\$10,750/yr.	<b>\$750 Increase</b>

99/14

**Trustee Proulx:** **THAT** the Board of Trustees approve the board directed fees for 2014-2015 with no increases to fees for students within the Province, and respective annual increases to Out-of-Province Tuition Fees for the 2014-2015 school year of \$500 for grades 1 to 9 and \$750 for grades 10 to 12 as specified above.

**CARRIED (6/6)**

**Board Directed Transportation Fees**

Secretary-Treasurer provided an overview of the proposed transportation fee structure for 2014-2015 which would see busing fees maintained at existing levels as follows:

The 2013-2014 transportation fees (prior to June 1) are:

	<u>Urban</u>	<u>Rural</u>	<u>Rural</u>
		(<2.4 Km)	(>2.4 Km)
Grade 1-12	\$230	\$230	\$180
Family > 3	\$805	\$805	\$630
Cross Boundary	\$320	\$320	\$320
Replacement pass (no changes)	\$10	\$10	\$10

100/14

**Trustee Proulx:** **THAT** the Board of Trustees approve the transportation fee schedule for 2014-2015 with no changes to the 2013-14 transportation fees, as indicated above, for all payments received prior to June 1<sup>st</sup>. As in 2013-14, payments received after June 1<sup>st</sup> will be subject to a \$10 increase.

**CARRIED (5 in favor/1 opposed-Radford)**

## **Alberta Teachers' Association Memorandum of Agreement**

- 101/14                    **Trustee Radford:**        **THAT** the Board of Trustees ratifies the Memorandum of Agreement of December 4, 2013 between Greater St. Albert Roman Catholic Separate School District No. 734 and the Alberta Teachers' Association Local 23 for the term of September 1, 2012 to August 31, 2016, with the salary schedule and other items outlined in the Provincial Framework Agreement.
- CARRIED (6/6)**

### **NEW BUSINESS**

#### **Morinville & St. Albert Trade Shows**

Trustees discussed the merits of participating in these events and confirmed that they are worthwhile. In light of other board commitments, it was determined ensuring participation on alternate years in these shows would allow the Board to properly resource the booth in each venue. Given a number of conflicting dates for this year's events the Board confirmed its attendance at the Morinville event from April 11 – 13, 2014.

- 102/14                    **Trustee McEvoy:**        **THAT** the Board of Trustees directs administration to arrange for a booth in the Morinville Tradeshow to be held April 11-13, 2014 and to revisit attendance at the St. Albert Tradeshow for 2015.
- CARRIED (6/6)**

**Trustee Radford** provided **Notice of Motion** regarding Policy 8 and 9 (when it is time for regular review) that she would like to have discussion around the assignment of two reps, rather than one to ASBA Zone 2/3, due to the importance of those meetings. This topic will likely be reviewed at the January 27<sup>th</sup> Meeting.

### **INFORMATION ITEMS**

#### **Report from the Chair**

Trustee Crockett shared correspondence received on behalf of the Board which included many Christmas greetings from surrounding boards and organizations. A letter was received from Alberta Infrastructure in response to the district's inquiry around the elimination of CEP.

#### **Report from the Superintendent**

Superintendent, David Keohane spoke to the availability of Dr. Leroy Sloan to assist in providing a session at the Board Planning session in March 2014 to provide some guidance around building a Healthy Board.

- 103/14                    **Trustee Kaup:**            **THAT** the Board of Trustees approve Dr. Leroy Sloan as a presenter at the March 7-8, 2014 Annual Planning Session and direct the Superintendent to make those arrangements.
- CARRIED (6/6)**

A presentation was also made by superintendent Keohane to highlight the outstanding results in GSACRD schools for

providing a safe and caring environment.

104/14

**Trustee Shaw:** **THAT** the Board of Trustees extend the meeting until 10:00 p.m.

**CARRIED (6/6)**

Assistant Superintendent, D. Quick provided an update on the success of FNMI students in the district. The excellent results were noted with an emphasis on working towards improving the dropout rate.

Secretary-treasurer Schlag shared the quarterly update on the district’s financial position and noted that the budget is on track. In addition, the School Facilities Utilization Report was shared highlighting the pressure points in the district that exist in both Morinville and St. Albert.

Communications Manager, Carol Bruineman provided an update on first quarter highlights in executing the district’s annual Communication Plan.

105/14

**Trustee Proulx:** **THAT** the Board of Trustees extend the meeting until 10:15 p.m.

**CARRIED (6/6)**

**TRUSTEE COMMITTEE REPORTS**

Trustee Proulx shared a written report regarding the recent combined Council meetings of parents from Ecole Citadel and Legal School.

**TRUSTEE EVENT REPORTS**

Trustee Proulx shared a written report highlighting the discussion from the recent Regional Recreation Facility Stakeholder meeting hosted by Morinville and Area Rotary Club.

**BOARD COMMITMENTS**

106/14

**Trustee Shaw:** **THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting.

**CARRIED (6/6)**

**QUESTIONS FROM PUBLIC & MEDIA CLARIFICATION**

There were no questions.

**TRUSTEE REQUEST FOR INFORMATION**

There were no requests for information.

**CLOSING PRAYER**

**Trustee McEvoy** offered the closing prayer.

**ADJOURNMENT**

107/14

**Trustee Shaw:** **THAT** the Board of Trustees adjourn the regular meeting at 10:22 p.m.

**CARRIED (6/6)**

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Secretary Treasurer

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Chair