

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF GREATER ST. ALBERT ROMAN
CATHOLIC SEPARATE SCHOOL DISTRICT NO. 734
HELD ON MONDAY, November 25, 2013, 6:30 P.M.
District Office Boardroom, 6 St. Vital Avenue
St. Albert, AB**

MEMBERS PRESENT Trustees Caron, Crockett, Kaup, McEvoy, Proulx, Radford, and Shaw

ADMINISTRATION PRESENT

D. Keohane, superintendent, S. McGuinness, assistant superintendent, D. Quick, assistant superintendent, D. Schlag, secretary-treasurer

CALL TO ORDER Trustee Crockett called the meeting to order at 6:33 p.m.

OPENING PRAYER Trustee Kaup offered the opening prayer.

IN CAMERA

75/14 **Trustee Radford:** **THAT** the Board of Trustees move In Camera at 6:36 p.m.
CARRIED (7/7)

OUT OF CAMERA

76/14 **Trustee Kaup:** **THAT** the Board of Trustees move Out of Camera at 7:09 p.m.
CARRIED (7/7)

The Board recessed until 7:30 p.m.

APPROVAL OF AGENDA

77/14 **Trustee Caron:** **THAT** the Board of Trustees approves the agenda as amended with the addition of 11.2 ASBA Governance Review and 11.3 Sloan Evaluation of Healthy Boards. In addition, 10.6 Notice of Motion – Policy 7 was deferred to the December 16, 2013 Public Board meeting.
CARRIED (7/7)

APPROVAL OF MINUTES

78/14 **Trustee Proulx:** **THAT** the Board of Trustees approve the minutes of the regular meeting of the Board held on November 4, 2013 as circulated.
CARRIED (7/7)

79/14 **Trustee Shaw:** **THAT** the Board of Trustees approve the minutes of the Financial Audit Review regular meeting of the Board held on November 19, 2013 as circulated.
CARRIED (7/7)

GOOD NEWS Trustee Crockett shared the Good News report.

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

CONSENT ITEMS

There were no consent items.

ACTION ITEMS

Audited Financial Statements

Secretary-Treasurer Schlag presented an overview of the audited statements highlighting key changes in reporting and analysis of results. In addition to the Financial Statements and Notes, an unaudited schedule was presented that supported spending in the Governance and Administration program was within the established cap of 4% of overall expenditures.

80/14

Trustee Caron: **THAT** the Board of Trustees approve for release, with commendations to senior staff, the Audited Financial Statements and Notes for the year ending August 31, 2013 with operating revenues of \$71,939,917 and operating expenditures of \$70,886,748, resulting in an operating surplus of \$1,053,169.

CARRIED (7/7)

81/14

Trustee Caron: **THAT** the Board of Trustees receive the Unaudited Schedule to the Financial Statements for the year ending August 31, 2013 as information.

CARRIED (7/7)

2013-14 Fall Budget Update

82/14

Trustee Caron: **THAT** the Board of Trustees formally receive the FALL 2013 UPDATE to the 2013-2014 BUDGET, reflecting revenues of \$67,695,325 and expenses of \$67,784,818; an overall deficit of (\$89,493), as information.

CARRIED (7/7)

Combined 2012-13 Annual Education Results Report & 2013-2016 Three-Year Education Plan

Superintendent Keohane presented an overview of the plans highlighting the significance of the results, the areas of importance in the document, and opportunities for improvement.

83/14

Trustee Kaup: **THAT** the Board of Trustees approve the combined 2012-2013 Annual Education Results Report & 2013-2016 Three-Year Education Plan for submission to Albert Education.

CARRIED (7/7)

Alberta School Foundation Fund Opt-Out

Secretary-Treasurer Schlag shared the provision for the opt out option which allows separate school boards to directly requisition property tax revenues from the local authorities (municipalities) in which the board operates. Further explanation was given to clarify there is no impact to students and families attending GSACRD schools as funding follows the student to the respective school they attend.

84/14

Trustee Caron:
WHEREAS:

A: The *St. Albert and Sturgeon Valley School Districts Establishment Act*, S.A. 2012, c. S-1.5, by section 6, established The Greater St. Albert Roman Catholic Separate School District No. 734, effective July 1, 2012; and

B: The *School Act*, R.S.A. 2000, c. S-3, as amended, provides in section 171 that a board of a separate school district may, after the date of a general election under the Local Authorities Election Act and before December 31 of the same year, pursuant to a resolution, certify to the Minister under seal that Division 4 of Part 6 of the *School Act* does not apply to it.

THEREFORE BE IT RESOVED that Division 4 of Part 6 of the *School Act* does not apply to this Board.

CARRIED (7/7)

Trustee Caron declared pecuniary interest and left the meeting at 9:20 p.m.

Banking Services Appointment

Secretary-Treasurer Schlag shared with the Board the responses to the RFP for Banking Services. A total of seven (7) comprehensive submissions were received and there was one that stood out among the respondents that provided the level of service required at a competitive rate.

85/14

Trustee McEvoy: **THAT** the Board of Trustees accept the proposal from ScotiaBank to act as the District's Principal Banker for the next five year term, February 1, 2014 to January 31, 2019, and direct Administration to advise the successful financial institution of the decision by November 29, 2013.

CARRIED (6/6)

Trustee Caron returned to the meeting at 9:29 p.m.

86/14

Trustee Radford: **THAT** the Board of Trustees extend the meeting until 10:00 p.m.

CARRIED (7/7)

NEW BUSINESS

Board Planning Session Location

87/14

Trustee Kaup: **THAT** the Board of Trustees direct administration to proceed with arrangements of off-site accommodations for the annual board planning session on March 7th and 8th, 2014.

CARRIED (6 in favor, 1 opposed)

**ASBA Governance Review
and
Sloan Evaluation of a Healthy Board**

88/14

Trustee Radford: **THAT** the Board of Trustees direct

administration to check availability of personnel to assist the Board with Governance Review and Evaluation of a Healthy Board topics and provide a report back to the Board.

CARRIED (4 in favor, 3 opposed)

INFORMATION ITEMS

Report from the Chair

Trustee Crockett shared correspondence received on behalf of the Board and updated trustees on meetings held with the archbishop, superintendents and board chairs. It was also mentioned that the Leader of the Wildrose Party, Danielle Smith has invited school districts in the area to a meeting on December 2, 2013.

Report from the Superintendent

Assistant Superintendent McGuinness shared the updated class size report indicating that class size averages are consistent with last year and neighbouring jurisdictions. A request was made from Trustee Shaw to have a report with expanded detail to fully understand the range of class sizes that exist in schools. Trustee Caron added that he would like the report to include all subjects and all grades for a comprehensive understanding.

Assistant Superintendent McGuinness also provided the updated field trip report for the district and a status update on these.

Secretary-Treasurer Schlag shared with the Board during the Facility Update that a key priority is for the renewal/replacement of six (6) modular units for R.S. Fowler as they are deemed to be the most in need of renewal within the district.

89/14 **Trustee Proulx:** **THAT** the Board of Trustees receive the superintendent's report as information.

CARRIED (7/7)

90/14 **Trustee Shaw:** **THAT** the Board of Trustees extend the meeting until 10:30 p.m.

CARRIED (7/7)

TRUSTEE COMMITTEE REPORTS

Trustees Crockett, McEvoy and Shaw provided a synopsis of their written reports and recent attendance at liaison meetings.

TRUSTEE EVENT REPORTS

Trustee Radford provided a written report from the recent AGM meeting of the Alberta School Boards Association.

91/14 **Trustee Radford:** **THAT** the Board of Trustees extend the meeting until 10:45 p.m.

CARRIED (5 in favor, 2 opposed)

BOARD COMMITMENTS

92/14

Trustee Caron: **THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting.

CARRIED (7/7)

QUESTIONS FROM PUBLIC & MEDIA CLARIFICATION

Carryl Bennett-Brown, ATA Local President, inquired about the rubric for teachers referenced in superintendent Keohane's presentation on the AERR report and asked to have a copy.

TRUSTEE REQUEST FOR INFORMATION

Trustee Radford requested that a summary report of the School Results Review be made available to all trustees once the school meetings are completed.

CLOSING PRAYER

Trustee Kaup offered the closing prayer.

ADJOURNMENT

93/14

Trustee Proulx: **THAT** the Board of Trustees adjourn the regular meeting at 10:40 p.m.

CARRIED (7/7)

Secretary Treasurer

Chair