

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE
BOARD OF TRUSTEES
GREATER ST. ALBERT ROMAN CATHOLIC SEPARATE
SCHOOL DISTRICT NO. 734
HELD ON MONDAY, October 28, 2013, 7:30 P.M.
DISTRICT Office, 6 St. Vital Avenue
St. Albert, AB**

MEMBERS PRESENT Trustees Caron (via Phone), Crockett, Kaup, McEvoy, Proulx, Radford, and Shaw

ADMINISTRATION PRESENT

D. Keohane, superintendent, S. McGuinness, assistant superintendent, D. Quick, assistant superintendent, D. Schlag, secretary-treasurer

CALL TO ORDER Secretary-treasurer, D. Schlag called the meeting to order at 7:32 p.m.

OPENING PRAYER Secretary-treasurer, D. Schlag offered the opening prayer.

OATH OF OFFICE All Trustees, with the exception of Trustee Caron, took the Official Oath of Office administered by secretary-treasurer Schlag at the meeting. Since Trustee Caron was unable to attend the meeting in person, he took the Official Oath of Office at 6:30 a.m. at district office also administered by secretary-treasurer Schlag.

COMMISSIONING SERVICE

Father Andrew, from the St. Albert Parish, presided over a commissioning service to welcome and bless the new Board of Trustees.

ELECTIONS

Secretary-treasurer Schlag presided over the elections for the positions of Chair and Vice-Chair.

Trustee McEvoy nominated Trustee Crockett for the office of Board Chair for the 13-14 year for which she was acclaimed.

Trustee Proulx nominated Trustee Radford for the office of Board Vice-Chair for the 13-14 year for which she was acclaimed.

43/14

Trustee McEvoy: THAT the Board of Trustees approve that the term of the new chairperson, Joan Crockett and vice-chairperson, Noreen Radford to be effective October 28, 2013.

CARRIED (7/7)

Secretary –treasurer Schlag asked the newly elected Chair if she would like to take over the meeting at that point. It was requested that secretary –treasurer Schlag continue to preside over the meeting until all business was concluded.

REGULAR MEETING, ORGANIZATION MEETING, TIME, PLACE AND DATE

Trustee Proulx made the motion that the Board of Trustees approve the 2013-2014 schedule of regular board meeting dates as presented with the start time of 6:30 p.m. During discussion, Trustee Caron suggested an amendment to the motion on the floor that would resolve all meetings be held at district office. This was not seen as a friendly amendment to the motion on the floor.

44/14 **Trustee Caron:** **THAT** the Board of Trustees approve the 2013-2014 schedule of regular board meeting dates as presented with the start time of 6:30 p.m. and resolve that all meetings be held at District Office.
DEFEATED (1 in favor, 6 opposed)

45/14 **Trustee Proulx:** **THAT** the Board of Trustees approve the 2013-2014 schedule of regular board meeting dates as presented with the start time of 6:30 p.m. for in-camera and 7:30 pm for public attendance.
CARRIED (6 in favor, 1 opposed)

46/14 **Trustee Caron:** **THAT** the Board of Trustees impose a time limit of 3 hours on all regular board meetings. Any extension beyond 3 hours requires a Board Motion, passed by the majority present.
CARRIED (6 in favor, 1 opposed)

47/14 **Trustee Proulx:** **THAT** the Board of Trustees approve the date of September 8, 2014 to conduct its 2014-2015 organizational meeting.
CARRIED (7/7)

Trustee Caron declared pecuniary interest and left the meeting at 8:04 p.m.

SIGNING AUTHORITY

48/14 **Trustee Kaup:** **THAT** the Board of Trustees approve the chair or vice-chair and superintendent of schools, secretary-treasurer or finance manager as authorized for signing authority for Greater St. Albert Roman Catholic Separate School District No. 734.
CARRIED (6/6)

BORROWING RESOLUTION

49/14 **Trustee McEvoy:** **THAT** the Board of Trustees approve the attached borrowing resolution.
CARRIED (6/6)

Trustee Caron rejoined the meeting at 8:10 p.m.

APPOINTMENT OF AUDITOR

50/14 **Trustee Shaw:** **THAT** the Board of Trustees approve the appointment of the firm, Grant Thornton LLP, as auditors for Greater St. Albert Roman Catholic Separate School District No. 734 for the 2013-2014 fiscal year.

CARRIED (7/7)

51/14 **Trustee Caron:** **THAT** the Board of Trustees approve the committee structure and appointments, as presented and attached to the minutes.

CARRIED (7/7)

SCHOOL COUNCIL LIAISON APPOINTMENTS

52/14 **Trustee Caron:** **THAT** the Board of Trustees defer the appointment of School Council Liaisons for the 2013-2014 school year to the November 4th meeting.

DEFEATED (2 in favor, 5 opposed)

53/14 **Trustee Caron:** **THAT** the Board of Trustees approve the appointment of School Council Liaisons for the 2013-2014 school year as agreed to and attached to the minutes..

CARRIED (7/7)

DISCLOSURE OF INFORMATION

54/14 **Trustee Caron:** **THAT** the Board of Trustees agree to provide the information as required on the attached form according to the School Act, Section 81 and submit to the secretary-treasurer prior to the next scheduled meeting of November 4, 2013.

CARRIED (7/7)

55/14 **Trustee Kaup:** **THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting.

CARRIED (7/7)

CLOSING PRAYER

Secretary-treasurer Schlag offered the closing prayer.

ADJOURNMENT

56/14 **Trustee Proulx:** **THAT** the Board of Trustees adjourn the regular meeting at 8:55 p.m.

CARRIED (7/7)

Secretary Treasurer

Chair